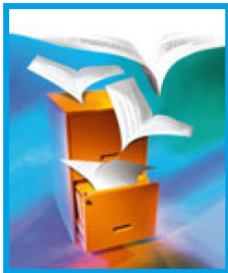


Freedom of Information Act (Scotland) 2002

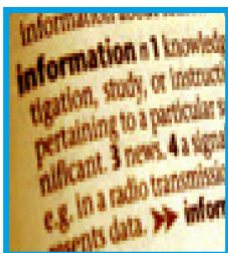


GREEN PRACTICE, WHITEFRIARS SURGERY



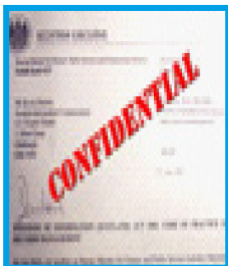
The Freedom of Information (Scotland) Act 2002 gives the legal right to individuals to see information held by Scottish Public Authorities subject to certain exemptions.

The Act applies to all Scottish public authorities including the Scottish Government and its agencies; The Scottish Parliament; Local Authorities; NHS Scotland; Universities, Further education colleges and the Police.

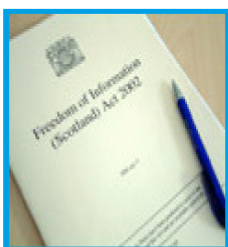


The Act requires us to maintain a Publication Scheme that lists the types of information we make available to the public as a matter of course. The Publication Scheme is available on our website or provided on request.

There are exemptions - information relating to national security and defence, police investigations, and the formulation or development of government policy. Other information may be exempt as it is already 'published' and therefore easily accessible.



If we as a public authority decide not to release information we consider exempt, we must give reasons for our decision. This 'refusal notice' will include the reasons why we consider the information to be exempt and guidance in seeking a review of our decision. If following review the applicant is still dissatisfied then they have a right of appeal to the Scottish Information Commissioner.



Individuals already have the right to access information about themselves under the Data Protection Act 1998. This is a completely separate matter. Requests by individuals for personal information about themselves do not come under the Freedom of Information (Scotland) Act.

This information is based on guidance from the Scottish Information Commissioner.

For further information or if you receive a request for information contact:

RECEPTION DESK